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APPLYING FOR A EUROPEAN DIGITAL PASSENGER LOCATOR FORM (dPLF)

TO ENTER ITALY BY AIR

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INTRODUCTION

The following guide is designed to assist you with completing the European Digital Passenger Locator Form (dPLF) which travelers coming to Italy from abroad must complete as required by the Italian government.

The dPLF is an online form that asks the individual to provide information about themselves, and their travel plans. The dPLF is used by public health authorities to facilitate contact tracing in case travelers are exposed to an infectious disease during their travel by plane, ship (cruise/ferry), rail, bus, or automobile. Information that travelers provide in dPLFs can be used by public health authorities in destination countries to rapidly contact travelers, with the goal of protecting the health of travelers' and their contacts, as well as preventing further disease spread.

The dPLF form is a digital document that comes with a QR code. This must be presented at the Italian border (in print or digital form) to enter the country.

IMPORTANT INFORMATION

All passengers wishing to enter Italy, via all means of transportation, will be required to complete the dPLF (https://app.euplf.eu), prior to entering the country.

One form must be completed for each adult passenger; accompanied minors can be registered on the form of the accompanying adult. In the case of unaccompanied minors, the dPLF must be completed by the parent or legal guardian before departure.

The dPLF must be presented at the border when entering the country in digital or printed form, along with certification of molecular or antigenic testing carried out within 72 hours prior to entry (48 hours if traveling from the UK and Northern Ireland and British Isles) and the EU Digital COVID Certificate issued following successful vaccination against SARS-CoV-2 or a certification issued by the local health authorities following a vaccination validated by the European Medicines Agency (EMA).

More information about the dPLF can be found at <u>https://app.euplf.eu/#/</u> including a detailed user manual <u>https://euplf.eu/Only_Passenger_User_Manual_EUdPLF_en_v2.pdf</u>

ACCESSING THE EUROPEAN DIGITAL PASSENGER LOCATOR FORM (DPLF)

- Go to https://app.euplf.eu/#/
- Review all information on the home page, including in the "Travelling Protocols" drop-down section for Italy.
- Click "Start Here" to begin the process.

	EU Digital Passenger Locator Form ((PU)
W	elcome to EU PLF!	
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TR	AVELLING PROTOCOLS	
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• On the "Destination" page select "Italy" as the final destination country and press "Continue".

	Destination	Transportation Type	Before you begin
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Destination			in English
Destination			
Select your final destination country			
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• On the "Transportation Type" page check "Aircraft" and press "Continue".

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Please select how	v you will be trave	elling			
Ground (Bus	/ Train / Car / Other	Vehicle)			
Aircraft					
Cruise Ship /	Pleasure Craft				
O Ferry Ship					
Continue					
Continue					

- On the "Before you begin" page:
 - Check the box to indicate that you will completely, correctly, and truthfully complete the form.
 - Review the "Privacy Notice".
 - Check the box to indicate that you have read the "Privacy Notice".
 - Click "Continue to login".

(Note you will be asked to complete this page again later in the process).

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	The New York Light in under to complete your submittable. Prease citic on the builtin below is order to get redirected to the login page. If you have an account, you will have first to register	**
	Excellence for legist	

- To apply for a dPLF travelers need to create their own account.
- On the "Login" page click the red "Register" button (unless you have previously created an account).

EURIF	EU Digital Passenger Locator Form (dPLF)
	Please login in order to complete your existing PLF or click here to fill in a new one.
	+ Back
	EU Digital Passenger Locator Form (dPLF)
	Login
	Travellers must register to the EU dPLF web application by providing a valid email address and a password. Travellers will receive a confirmation email in the email address they provided. To validate and complete the registration travellers must click on the link sent to the declared email address.
	Click here for more information about the registration process $\qquad \lor$
	Email
	Password
	The password should contain at least 6 characters
	Login Register Reset Password

- On the "Register" page advise your contact email and create a password. Keep this information somewhere safe so you can log back into the application after submitted (note you will lose all information if you navigate away from application before submitting).
- Confirm the password and click "Register".

CUPUP	EU Digital Passenger Locator Form (dPLF)
	· Back
	EU Digital Passenger Locator Form (dPLF)
	Register
	Email
	Password
	The password should contain at least 6 characters Confirm Password
	The password should contain at least 6 characters Renister
	Register

- You should now receive an email from no-reply@euplf.eu. If it is not in your inbox please check your spam/junk folders.
- To verify your email address, click the link provided in the email.

Verify your account to euplf.eu					
EU-PLF - euplf.eu <no-reply@euplf.eu></no-reply@euplf.eu>		← Reply	≪ Reply All	→ Forward	
To Arnold, James				Mon 27/09/202	21 16:32
Hention Policy Delete after 3 years (3 years)	Expires 26/09/2024				
CTERNAL EMAIL					
ear Passenger,					
ar Passenger, order to verify your email address and activate your account, please click all/wfuraWC0010HX8x273645tinR5sC106IpXVC1inF32416II1MU2Ino.eu/ =DXEOVyE419F9hW60Vyn51x2725429eestJMbYC6qEainipaTfideXFiAB= IUUEXU_0595_hugm17tx1ImX5VVE1hH55VV24abVa3Pa7b5mA8bAXV3B80M JulyC405G1C_UPW62VXX0104F3.AddbaayVFXPVFMRMH1M43_2;	kon this URL: http://app.euglf.eu/lk/secf/ver/fy- dWIOJep?SJub2xkQ4Jcz?Mu/29tUw/23vdxBirljpbl/ZkmimeUVYYWis Lc1apsKalppLN3kAAT7x9GyB29s1PlOx9giok3TcgYNG8hEUh625XFI DTZheDL8fbzdaasY58BgCOYPA	sl0sinVwbil6Imphcm5vbGl	RAcnNzYy5jb20iL	Clpc3MiOilldX8s	sZi5ldSIs
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- You will now be returned to the application "Login" page.
- Enter your email and password, then click "Login".

EU Digital Passenger Locator Form (dPLF)
Your account has been activated. You can now login by using your credentials.
Back ELLDinital Passenger Locator Form (dPLF)
Login
Travellers must register to the EU dPLF web application by providing a valid email address and a password. Travellers will receive a confirmation email in the email address they provided. To validate and complete the registration travellers must click on the link sent to the declared email address.
Click here for more information about the registration process \sim
Email
Password
The password should contain at least 6 characters
Login Register Reset Password

COMPLETING THE DPLF – BEFORE YOU BEGIN (PRIVACY NOTICE)

- You will again be taken to the "Before you begin page" where you should again:
 - Check the box to indicate that you will completely, correctly, and truthfully complete the form.
 - Review the "Privacy Notice".
 - Check the box to indicate that you have read the "Privacy Notice".
 - Click "Continue".

Destination	C C C C C C C C C C C C C C C C C C C	ADDress
	• Back	
	EU Digital Passenger Locator Form (dPLF) - Please fill this form in English	
	Before you begin	
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	I will fill out and submit the form completely, correctly, and truthfully. [ITALY] Privacy Notice	*
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	I will fill out and submit the form completely, correctly, and truthfully. ITALY] Privacy Notice Our contact details Name: Directione Generale della Prevenzione – Ministero della Salute Address: Vale Giorgio Ribotta, 5, 00144 Roma Italia	*
	I will fill out and submit the form completely, correctly, and truthfully. ITALY Privacy Notice Our contact details Name: Directione Generale della Prevenzione – Ministero della Salute Address: Viele Giorgio Ribotta, 5, 00144 Roma Italia E-mail: coordinamento usmatasan@sanita.it	*
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	I will fill out and submit the form completely, correctly, and truthfully. ITALY Privacy Notice Our contact details Name: Directione Generale della Prevenzione – Ministero della Salute Address' Vielle Giorgio Ribotta, 5, 00144 Roma Italia E-mail: coordinametro usmatisan Ribanita II The type of personal information we collect	4

• Check the box to indicate whether you are flying directly or indirectly into Italy.



- If you are not traveling alone check the box "traveling as a member of a group and / or with your family".
- Advise the following information for both direct and indirect flights:

esse fill in the details of your flight	
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te/time of Arrival	
Trans I	Loge Rone (270-0200)
Final Destination Algorit	
This field is required	
Select eligant	

- Airline name
- Flight number
- Seat number
- Boarding country
- Date/time of departure
- Boarding airport
- Date/time of arrival
- Final destination airport
- If an airport is not on the dPLF database advise
- "OTHER" and then type in the airport in the free text box
- To add information for indirect flights click the "Add Flight / Leg" button to advise all flights of your journey.

Please fit in the details of your fight.	
O Directight	
Non-Direct Flight	
 Please check if you are traveling as a member of 	f a group and / or with your family
Flight / Leg of your journey 1	
Airline Name	
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Boarding Country / Place	
Date/time of Departure	
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Boarding Airport	
Select a country to activate	
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Destination / Transit Airport	
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Destination / Transit Country	
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COMPLETING THE DPLF – PERSONAL INFORMATION

- For this section you will need to:
 - Advise your last name.
 - Advise your first name.
 - Advise your date of birth.
 - Advise your primary telephone number.
 - Your email address should already be populated.
 - All other information requested is optional.
 - Click "Continue".

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		Perso	nal Infe	ormatio	n	
		Personal Inform	nation			
		Last (family) na	sme			
		First (given) na	me			
		Sex (Optional)				
		O Male				
		Female				
		O Other				
		Date of Birth				
Type	of ID Docume	nt used for	travel (Option	nal)		
0	ID Card					
0	Passport					
Phone	e number(s) w	here you ca	n be reached	i if needed.		
Prima	ry Telephone	Number				
Enter a	a plus sign (*) fi	ollowed by yo	ur country cod	e and your phor	e number, e.g. +3069	99123456.

Other Telephone Number (Optional) Enter a plus sign (+) followed by your country code and your phone number, e.g. +306989123456.

Email Address

Enter your username/mailbox name followed by the @ symbol and the domain name, e.g. jsmith@example.com

jarnold@rssc.com

Continue

COMPLETING THE DPLF – PERMANENT ADDRESS

- For this section you will need to advise the following details of your permanent address:
 - Country
 - City
 - Zip/Postal code
 - Street
 - House number
- Leave unchecked the box asking "if your temporary address is the same with your permanent address".

EU Digital Passenger Locator Form (dPLF)	Apartment Number (Optional)
C C C C C C C C C C C C C C C C C C C	
Emil EU Digital Passenger Locator Form (SPLF) - Please fill this form in English Dormannant Addresse	Please check if your temporary address is the same with your permanent address
Pear Te in teatres of your permanent readence Converts	If, in the next 14 days, you will not be staying at the permanent address you declared, fill the places where you will be staying. (If you are a visitor, write only the first place where you will be staying)
	Previously Visited Countries If, In the 14 days before the brighning of the cruise, you have stayed in a country (not transit) other than your permanent address, edited before the ourself solution where you stayed
Belest Bare / Promoe .	ADD PREVIOUSLY VISITED COUNTRY
09	Characterized and the second s
prest ory	Continue
22# / Postal Code	
linet .	
Short Number / House number	
204 / Ponal Code	

• If you are visiting any other countries 14 days before your cruise begins (non-transit) other than the one in your permanent address, click "Previously visited country" and advise those countries you have or will visit.

Freviousry visited countries (in the 14 days before the beginning of the cruise, you have stayed in a country (not address, declare below the countries/cities where you stayed	transit) other than your permanent
Dountry	
State / Province (Optional)	
Select State / Province	
Region (Optional)	
City (Optional)	
Select city	-
ADD PREVIOUSLY VISITED COUNTRY REMOVE PREVIO	DUSLY VISITED COUNTRY 1
Continue	

COMPLETING THE DPLF – TEMPORARY ADDRESS

 If you are staying in a hotel pre-cruise, add this information as your "Temporary Address 1":

Temporary Address(es) in visiting	
Country	
If, in the next 54 days, you will not be staying at the permanent address you declared in the previ the alongs where non-will be staying. (If not are a violation with out the first stars where you	
Temporary Address 1 Address Tipe	
Hotel / Guesthouse	
Country	
	2.4
State / Province (Optional)	
Salact State / Province	
City -	
Select 10y	
Hotel Name	
Invet	
Dreet Number / House number	
DP / Pestal Code (Optional)	

- Under "Address Type" click "Hotel/Guesthouse". from the dropdown box.
- Advise the country as "Italy".
- Advise the city the hotel is in.
- Advise the hotel name.
- Advise the street.
- Advise the hotel street number.

- Click the button "Add Temporary Address" and complete the "Temporary Address 2" section by adding details about your cruise:
 - Under "Address Type" click "Cruise Ship / Pleasure Craft" from the dropdown box
 - Advise the name of the ship you will be sailing on.
- Note if you are not staying in a pre-cruise hotel just add the cruise details as your "Temporary Address 1"
- If after the cruise you are staying anywhere else in Italy, add this to this section by clicking the "Add Temporary Address" button and advise the hotel details.
- Once all address details are added click "Continue".

Cruise Ship / Pleasure Craft	
Name of Ship	
Cabin Number (Optional)	
ADD TEMPORARY ADDRESS	REMOVE TEMPORARY ADDRESS

- This part of the form will only appear if you checked the box "Please check if you are travelling as a member of a group and / or with your family" on the "Aircraft / Flight Information" section.
- If you are not traveling with any family members just click "Continue".
- If you are traveling with family members click the "Add Family Member" button and advise their first name, last name, age and seat number.
- If you are traveling with more than one family member click "Add Family Member" again and repeat process.
- Once all family members are advised click "Continue".

Travel Companion	s – Family	
Family Member 1		
First (given) name		
Last (family) name		
Your Sex (Optional)		
Male Eamola		
O other		
Age Inter your age		
Seat Number		
ADD FAMILY MEMBER	REMOVE FAMILY MEMBER 1	

- This part of the form will only appear if you checked the box "Please check if you are travelling as a member of a group and / or with your family" on the "Aircraft / Flight Information" section.
- If you are not traveling with any non-family / non-same household members just click "Continue".
- If you are traveling with non-family / non-same household members click the "Add Non-Family Travel Companion" button and advise their first name, last name, age and seat number.
- If you are traveling with more than one non-family / non-same household travel companion click "Add Non-Family Travel Companion" again and repeat process.
- Once all non-family / non-same household members are advised click "Continue".

Same Housel	nold
Also include name of group (if any	
Travel Companion 1	
First (given) name	
Last (family) name	
Your Sex (Optional)	
O Male	
O Female	
O Other	
Group (tour, team, business	other) (Optional)

• This section is optional where you can advise details of an emergency contact.

	EU Digital Passenger Locator Form (dPLF)
ation	O O
	< Back
	EU Digital Passenger Locator Form (dPLF) – Please fill this form in English
	Emergency Contact Information
	Someone who can reach you during your trip.
	Last (family) name (Optional)
	First (given) name (Optional)
	Country (Optional)
	City (Optional)
	Select city .
	Mobile Phone Number (Optional) Enter a plus sign (+) followed by your country code and your phone number, e.g. +306989123456.
Oth Ente	er Telephone Number (Optional) r a plus sign (*) followed by your country code and your phone number, e.g. *206989123456.
Em	all Address (Optional) r your username/mailbox name followed by the @ symbol and the domain name, e.g. jsmith@example.com.
C	
C	ontinue

- Your date of birth will already be populated but will need to advise:
 - Place (town/city) of birth (free text box).
 - Country of birth.
 - Province or State (if required).
 - Citizenship (if required).
 - Add any minors that are part of your travel party by clicking the "Add" button
 - Advise all countries that you will or have visited in the 14 days before you enter Italy.
 - Advise the region that you will enter Italy for the first time (this may require
 - you to find out the region of Italy the first Italian port of call is in).
 - Check the box of the list that the country you are traveling from is grouped.

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	0 0 0 0 0 0
Destination	Transportation Type Before you begin Travel Information Personal Information Permanent Address Temporary Address(es)
	Back
	EU Digital Passenger Locator Form (dPLF) – Please fill this form in English
	Declaration
	Declaration according the art. 50 of DPCM 02/03/21 to enter Italy
	Date of Birth
	1989-05-10
	Place of Birth
	Country of birth
	· · ·
	Citizenship
	I am aware I shall be liable to prosecution if any statement to a public officer is found to be false, pursuant to
/linor(s)	
Minor(s)	
Minor(s)	ADD
Minor(s) am aware with the Dec	ADD of the containment measures of COVID-19 in force in Italy and, specifically adopted in accordan cree of the President of the Council of Ministers March 2nd, 2021
Minor(s) am aware with the Dec I have bee	ADD of the containment measures of COVID-19 in force in Italy and, specifically adopted in accordan cree of the President of the Council of Ministers March 2nd, 2021 en / transit in the following countries and territories in the last 14 days: is remained
Minor(s) am aware with the Dec I have bee This field	ADD of the containment measures of COVID-19 in force in Italy and, specifically adopted in accordar cree of the President of the Council of Ministers March 2nd, 2021 en / transit in the following countries and territories in the last 14 days: is required
Minor(s) am aware with the Dec I have bee This field	ADD of the containment measures of COVID-19 in force in Italy and, specifically adopted in accordance ree of the President of the Council of Ministers March 2nd, 2021 en / transit in the following countries and territories in the last 14 days: is required
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continued...

• Once you have checked the box where your country is grouped (a list is displayed on the form), a new section will appear regarding documentation required to enter Italy.

Travelling from a Country of the List? Check in which List is your departure country	
List C (EU/EEA/Israel)	
List D (Albania, Saudi Arabia, Armenia, Australia, Azerbaijan, Bosnia and Herzegovina, Brunei, United Arab Emirates, Japan, Jordan, Lebanon, Kosovo, Moldova, Montenegro, New Zealand, Qatar, United Kingdom of Great Britain and Northern Ireland(including Gibraitar, the Isle of Ma Islands and British bases on the Island of Cyprus and excluding territorise not belonging to th European continent), Republic of Korea, Republic of North Macedonia, Serbia, Singapore, Unit of America, Ukraine, Taiwan, Hong Kong and Macao Special Administrative Regions)	Canada, n, Channel e ed States
O List E	
Only one of the following can be selected	
\bigcirc $$ I'm in one of the exemptions provided by the art. 51 of the DPCM of 02/03/21 $$	
I will present a valid certificate of A preformed rapid antigen or molecular test with a negative result for SARS-CoV-2 infection Completion of the full vaccination cycle with an EMA-approved vaccine	
I will present a valid certificate of a preformed rapid antigen or molecular test with a negative SARS-CoV-2 infection AND I will undergo to 5 days of self-isolation and take another molecula antigen swab test at the end self-isolation	result for ir or
I'm coming from Canada, Japan and US and I will present a valid certificate of:	/ID-19 with
Preview Submit	

• If you are traveling from a List C Country check:

rieda	se select one of the choices below
0	I'm in one of the exemptions provided by the art. 51 of the DPCM of 02/03/21
۲	I will present a valid certificate of: completion of the full vaccination cycle with an EMA-approved vaccine at least from 14 days ago recovery from COVID-19, with concomitant cessation of prescribed isolation following SARS-CoV-2 infection a performed a rapid antigenic or molecular test with a negative result for SARS-CoV-2 within 48 hours prior to entry into the country

• If you are traveling from a List D country EXCEPT Canada, Japan and United States select:

	I will present a valid certificate of • A preformed rapid antigen or molecular test with a negative result for SARS-CoV-2 infection
•	Completion of the full vaccination cycle with an EMA-approved vaccine

• If you are traveling from Canada, Japan and United States select:

I'm coming from **Canada**, Japan and US and I will present a valid certificate of:

A preformed rapid antigen or molecular test with a negative result for SARS-CoV-2 infection
Completion of the full vaccination cycle with an EMA-approved vaccine or recovery from COVID-19 with concomitant cessation of prescribed isolation following SARS-CoV-2 infection

Once all information is complete click "Submit"

- Once submitted, you should receive an email in your inbox advising a successful submission of the dPLF.
- If you click on the link provided in the email you can view print/download the specific dPLF and unique QR code.
- You can log on to https://app.euplf.eu/#/ at any time up to the specified date of entry into Italy and make amends to your submission if required.
- You can take a printout or show the form digitally when you enter Italy.